# JANATA SAHAKARI BANK LTD., Pune

(Multistate Scheduled Bank) Depository Services Cell

### ADDITIONAL CHECK LIST WITH RESPECT To SEBI AUDIT

Name of the 1<sup>st</sup> Holder :

Client ID : \_\_\_\_\_

No.	PARTICULAR	Checked & Verified
1.	Mapping of Power of Attorney at Back Office Software for all	
	accounts of NSDL/CDSL whereever applicable.	
2.	Nominee Registration details on physical form and captured at	
	Back office software for all account of NDSL/CDSL	
3.	IPV Details on physical Account Opening & KYC Form	
4.	KYC Forms a) Original Verfied / True Copies of Documents received	
	and	
	b) Self-attested / Self-certified documents were received.	
	Tick Marks on blocks provided for the same.	
5.	KYC Form - Signature of Authorised Signatory	
6.	CDSL - AOF - Peridocity of Statement - Tick to respective option	
7.	Upload of KYC details at NDML KRA System	

## JANATA SAHAKARI BANK LTD., PUNE. (MULTISTATE SCHEDULED BANK)



DEPOSITORY CELL (NSDL & CDSL)

Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. Phone: 020 - 24431014 / 15 / 16 Fax: 020 - 24521182 E-mail: depository@janatabankpune.com



### ADDITIONAL KYC FORM FOR OPENING A DEMAT ACCOUNT

(For Individuals 5)

(To	be	filled	by	Depository	Participant)
-----	----	--------	----	------------	--------------

Application No	Date												
DP Internal Reference No.													
DP ID	1	3	0	1	4	2	0	0	Client - ID				

(To be filled by the applicant in BLOCK LETTERS in English)

I/We request you to open a demant account in my/our name as per following details :

Sole / First Holder	PAN						
Name	UID						
Second Holder	PAN						
Name	UID						
Third Holder	PAN						
Name	UID						

Name*	
* In case of Firms,	Association of Person (AOP), Partnership Firm, Unregistered Trust, etc., although the account is opened in the name of the

natural persons, the name of the Firm, Association of Persons (AOP), Partnership Firm, Unregistered Trust, etc., should be mentioned above.

#### Type of Account (Please tick whichever is applicable)

Status	Sub - Status	
Individual	Individual Resident	Individual-Director
	Individual Director's Relative	Individual HUF / AOP
	Individual Promoter	Minor Minor
	Individual Margin Trading A/C (MANTRA)	Other (Specify)
	NRI Repatriable	NRI Non-Repatriable
	NRI Repatriable Promoter	NRI Non-Repatriable Promoter
	NRI - Deopsitory Receipts	Other (Specify)
Foreign National	Foreign National Foreign National - Depo	ository Receipts Dother (Specify)

Details of Guardian (in case of t	he account holder is minor)											
Guardian's Name		PAN										
Relationship with the applicant												
I / We instruct the DP to receive e	ach and every credit in my / our account		Auto	mat	ic C	red	it1		Yes		] No	
(If not marked, the default option v	vould be 'Yes')		10100				]				]	
I / We would like to instruct the DF	o to accept all the pledge instructions in my / o	ur									_	
account without any other further	instruction from my/our end.								Yes		] No	
(If not marked, the default option v	vould be 'No')											
Account Statement Requirement	As per SEBI Regulation Daily		Wee	ekly			For	rtnightl	у 🗆	] Mc	onthly	ý
I / We request you to send Electro	nic Transaction-cum-Holding Statement at the	e email	ID						Yes		] No	
									100	L	] 110	
I / We would like to share the email ID	with the RTA								Yes		] No	
I / We would like to receive the An	nual Report Physical /	]Electro	onic			E	Both	Physic	cal an	d Ele	ctror	nic
(Tick the applicable box. If no mar	ked the default option would be in physical					-						

I / We Do you wish to receive dividend / interest directly in to your my bank account as given below through ECS (If not marked, the default option would be 'Yes') [ECS is mandatory for locations notified by SEBI from time to time]

🗌 Yes No No

#### Bank details (Dividend Bank Details)

Bank	Code (9 digit MICR cod	de)													 
IFS C	ode (11 character)														
Αссοι	unt number														
Αссοι	unt Type		_] s	aving		Curre	ent	] (	Others	(specify	/)	 	 	••••	
Bank	Name														
Branc	h Name														
Bank	Branch Address														
City	ļ	State				Cou	Intry			PIN	Code				

(i) Photocopy of the cancelled cheque having the name of the account holder where the cheque book in issued, (or)

(ii) Photocopy of the Bank Statement having name and address of the BO

(iii) Photocopy of the passbook having name and address of the BO (or)

- (iv) Letter from the Bank.
  - ▶ In case of option (i), (ii) and (iv) above, MICR code of the branch should be present / mentioned on the document.

#### **Other Details**

Gross Annual	Income Range per annum : UP to Rs. 1,00,000 Rs. 1,00,000 to Rs. 5,00,000
In a sure Dataila	Rs. 5,00,000 to Rs. 10,00,000 Rs. 10,00,000 Rs. 25,00,000 More than Rs. 25,00,000
Income Details	Net worth as on (Date) Rs.
	(Net Worth Should not be older than 1 year)
	Private / Public Sector Govt. Service Business Professional Agriculture
Occupation	Retired Housewife Student Other (specify)
Please tick, if applicable :	Politically Exposed Person (PEP)
any other information :	

SMS Alert Facility Refer to Terms & Conditions given as Annexure - 2.4		OBILE NO. +91         Mandatory, if you are giving Power of Attorney (POA)]         POA is not granted & you do not wish to avail of this facility, cancel this option).									
Transactions Using Secured Texting Facility (TRUST). Refer to Terms & Conditions given as	I/we wish to avail the TRUST facil read and understood the Terms a Yes No I / We wish to register the followin registered to TRUST.	nd Conditions prescribed by CDS	SL for the same.	·							
Annexure - 2.6	Stock Exchange Name/ID	Clearing Member Name	Clearing Member ID	(Optional)							
200		asi allows a BO to view his ISIN balance, transactions and value of the portfolio online.									

#### **Nomination Details**

Nomination Registration No.	Dated

I / We the sole holder / Joint holders / Guardian (in case of minor) hereby declare that :

 $\rm I$  /  $\rm We$  do not wish to nominate any one for this demat account.

I / We nominate the following persons who is/are entitled to receive security balance lying in my / our account,

particulars where of are given below, in the event of my / our death.

**Nomination Details** Nominee 1 Nominee 2 Nominee 3 \*First Name Middle name \*Last Name \*Address \*City \*State \*PIN Code \*Country Tel/Mobile No. : Fax No. PAN No. UID Email ID \*Relationship with the BO Date of Birth (Mandatory if Nominee is a minor) Name of the Guardian of Nominee (if nominee is a Minor) \*First Name Middle Name \*Last Name \*Address of the guardian of nominee \*City \*State \*Country \*PIN Code Age Tel/Mobile No. : Fax No. Email ID \*Relationship of the Guardian with the nominee \*Percentage of allocation of securities \*Residual Securities [please tick any one Nominee If tick not marked default will be first nominee]

**Note :** The nominee residual securities : incase of multiple nominees, please choose any one nominee who will be credited with residual securities remaining after distribution of securities as per percentage of allocation. If you fail to choose one such nominee, then the first nominee will be marked as nominee entitled for residual shares, in any.

\* Marked is Mandatory field

#### (4)

This nomination shall supersede any prior nomination made by me / us and also any testamentary document executed by me / us.

Note : One witnesses shall attest signature(s) / thumb impression(s)

Details of the Witness	First Witness
Name of witness	
Address of witness	
Signature of witness	

I / We have received and read the Rights and obligations document and terms & conditions and agree to abide by and be bound by the same and by the Bye Laws as are in force from time to time. I / We declare that the particulars given by me/us above are true and to the best of my/our knowledge as on the date of making this application. I/We agree and undertake to intimate the DP any change(s) in the details / Particulars mentioned by me/us in this form. I/We further agree that any false / misleading information given by me / us or suppression of any material information will render my account liable for termination and suitable action.

	First / Sole Holder	Second Joint Holder	Third Joint Holder
Passport size Photograph	(Please sign accorss the photograph)	(Please sign accorss the photograph)	(Please sign accorss the photograph)

(Signature should be preferably in **BLACK INK**).

	First / Sole Holder or Guardian (in case of Minor)	Second Holder	Third Holder
Name			
Signature			

#### (Signatures should be preferably in blue ink)

Janata Sahakari Bank Ltd., Pune DP ID - 13014200	Presence of DP Staff
In Person Verification Date	
Branch Name	
Signature of Employee	
Employee Name	
Employee Code	
Place of Verification	

(5)

### Instructions to the Applicants (BOs) for account opening :

- Signatures can be in English or Hindi or any of the other languages contained in the 8th Schedule of the Constitution of India. Thumb impression and signatures other than the above mentioned languages must be attested by a Magistrate or an Notary Public or a Special Executive Magistrate / Special Executive officer under his/her official seal.
- 2. Signatures should be preferably in black ink.
- 3. Details of the Names, Address, Telephone Number(s), etc., of the Magistrate / Notary Public / Special Executive magistrate / Special Executive officer are to be provided in case of attestation done by them
- 4. In case of additional signatures (for account other than individuals), separate annexures should be attached to the account opening form.
- 5. In case of applications containing a Power of Attornery, the relevant Power of Attorney or the self-cerfified copy thereof, must be lodged along with the application.
- 6. All correspondence / queries shall be addressed to the first / sole applicant.
- 7. Strike off whichever option, in the account opening from, is not applicable.
- I/We acknowledge the receipt of copy of the document, "Rights and Obligation of the beneficial Owner and Depository Participant."

Sole / 1st Holder

2nd Holder

3rd Holder

Application No. :

#### Acknowledgement Receipt :

#### We hereby acknowledge the receipt of the Account Opening Application Form :

Name of the Sole / First Holder	
Second Holder	
Third Holder	

Date :

## JANATA SAHAKARI BANK LTD., PUNE.

(MULTISTATE SCHEDULED BANK)



DEPOSITORY CELL (NSDL & CDSL) [NSDL DPID-IN 300280] [CDSL DPID 13014200] Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. **Phone :** 020 - 24431014 / 15 / 16 **Fax :** 020 - 24521182 **E-mail :** jsbnsdl@dataone.in, depository@janatabankpune.com

### <u>Rights and Obligations of Beneficial Owner and Depository Participant as</u> prescribed by SEBI and Depositories

#### **General Clause**

- 1. The Beneficial Owner and the Depository participant (DP) shall be bound by the provisions of the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996, Rules and Regulations of Securities and Exchange Board of India (SEBI), Circulars/Notifications/Guidelines issued there under, Bye Laws and Business Rules/Operating Instructions issued by the Depositories and relevant notifications of GovernmentAuthorities as may be in force from time to time.
- 2. The DP shall open/activate demat account of a beneficial owner in the depository system only after receipt of complete Account opening form, KYC and supporting documents as specified by SEBI from time to time.

#### **Beneficial Owner information**

- 3. The DP shall maintain all the details of the beneficial owner(s) as mentioned in the account opening form, supporting documents submitted by them and/or any other information pertaining to the beneficial owner confidentially and shall not disclose the same to any person except as required by any statutory, legal or regulatory authority in this regard.
- 4. The Beneficial Owner shall immediately notify the DP in writing, if there is any change in details provided in the account opening form as submitted to the DP at the time of opening the demat account or furnished to the DP from time to time.

#### Fees/Charges/Tariff

- 5. The Beneficial Owner shall pay such charges to the DP for the purpose of holding and transfer of securities in dematerialized form and for availing depository services as may be agreed to from time to time between the DP and the Beneficial Owner as set out in the Tariff Sheet provided by the DP. It may be informed to the Beneficial Owner that "*no charges are payable for opening of demat accounts*"
- 6. In case of Basic Services Demat Accounts, the DP shall adhere to the charge structure as laid down under the relevant SEBI and/or Depository circulars/directions/notifications issued from time to time.
- 7. The DP shall not increase any charges/tariff agreed upon unless it has given a notice in writing of not less than thirty days to the Beneficial Owner regarding the same.

#### Dematerialization

8 The Beneficial Owner shall have the right to get the securities, which have been admitted on the Depositories, dematerialized in the form and manner laid down under the Bye Laws, Business Rules and Operating Instructions of the depositories.

#### Separate Accounts

- 9. The DP shall open separate accounts in the name of each of the beneficial owners and securities of each beneficial owner shall be segregated and shall not be mixed up with the securities of other beneficial owners and/or DP's own securities held in dematerialized form.
- 10. The DP shall not facilitate the Beneficial Owner to create or permit any pledge and /or hypothecation or any other interest or encumbrance over all or any of such securities submitted for dematerialization and/or held in demat account except in the form and manner prescribed in the Depositories Act, 1996, SEBI (Depositories and Participants) Regulations, 1996 and Bye-Laws/Operating Instructions/Business Rules of the Depositories.

#### **Transfer of Securities**

- 11. The DP shall effect transfer to and from the demat accounts of the Beneficial Owner only on the basis of an order, instruction, direction or mandate duly authorized by the Beneficial Owner and the DP shall maintain the original documents and the audit trail of such authorizations.
- 12. The Beneficial Owner reserves the right to give standing instructions with regard to the crediting of securities in his demat account and the DP shall act according to such instructions.

#### Statement of account

- 13 The DP shall provide statements of accounts to the beneficial owner in such form and manner and at such time as agreed with the Beneficial Owner and as specified by SEBI/depository in this regard.
- 14. However, if there is no transaction in the demat account, or if the balance has become Nil during the year, the DP shall send one physical statement of holding annually to such Bos and shall resume sending the transaction statement as and when there is a transaction in the account.
- 15. The DP may provide the services of issuing the statement of demat accounts in an electronic mode if the Beneficial Owner so desires. The DP will furnish to the Beneficial Owner the statement of demat accounts under its digital signature, as governed under the Information Technology Act, 2000. However if the DP does not have the facility of providing the statement of demat account in the electronic mode, then the Participant shall be obliged to forward the statement of demat accounts in physical form.
- 16. In case of Basic Services Demat Accounts, the DP shall send the transaction statements as mandated by SEBI and/or Depository from time to time.

#### Manner of Closure of Demat account

17 The DP shall have the right to close the demat account of the Beneficial Owner, for any reasons whatsoever, provided the DP has given a notice in writing of not less than thirty days to the Beneficial Owner as well as to the Depository. Similarly, the Beneficial Owner shall have the right to close his/her demat account held with the DP provided no charges are payable by him/her to the DP. In such an event, the Beneficial Owner shall specify whether the balances in their demat account should be transferred to another demat account of the Beneficial Owner held with another DP or to rematerialize the security balances held. 18. Based on the instructions of the Beneficial Owner, the DP shall initiate the procedure for transferring such security balances or rematerialize such security balances within a period of thirty days as per procedure specified from time to time by the depository. Provided further, closure of demat account shall not affect the rights, liabilities and obligations of either the Beneficial Owner or the DP and shall continue to bind the parties to their satisfactory completion.

#### Default in payment of charges

- 19 In event of Beneficial Owner committing a default in the payment of any amount provided in Clause 5 & 6 within a period of thirty days from the date of demand, without prejudice to the right of the DP to close the demat account of the Beneficial Owner, the DP may charge interest at a rate as specified by the Depository from time to time for the period of such default.
- 20. In case the Beneficial Owner has failed to make the payment of any of the amounts as provided in Clause 5&6 specified above, the DP after giving two days notice to the Beneficial Owner shall have the right to stop processing of instructions of the Beneficial Owner till such time he makes the payment along with interest, if any.

#### Liability of the Depository

- 21 As per Section 16 of Depositories Act, 1996,
  - 1. Without prejudice to the provisions of any other law for the time being in force, any loss caused to the beneficial owner due to the negligence of the depository or the participant, the depository shall indemnify such beneficial owner.
  - 2. Where the loss due to the negligence of the participant under Clause (1) above, is indemnified by the depository, the depository shall have the right to recover the same from such participant.

#### Freezing/Defreezing of accounts

- 22 The Beneficial Owner may exercise the right to freeze/defreeze his/her demat account maintained with the DP in accordance with the procedure and subject to the restrictions laid down under the Bye Laws and Business Rules/Operating Instructions.
- 23. The DP or the Depository shall have the right to freeze/defreeze the accounts of the Beneficial Owners on receipt of instructions received from any regulator or court or any statutory authority.

#### Redressal of Investor grievance

24 The DP shall redress all grievances of the Beneficial Owner against the DP within a period of thirty days from the date of receipt of the complaint.

#### Authorized representative

25. If the Beneficial Owner is a body corporate or a legal entity, it shall, along with the account opening form, furnish to the DP, a list of officials authorized by it, who shall represent and interact on its behalf with the Participant. Any change in such list including additions, deletions or alterations thereto shall be forthwith communicated to the Participant.

#### Law and Jurisdiction

- 26. In addition to the specific rights set out in this document, the DP and the Beneficial owner shall be entitled to exercise any other rights which the DP or the Beneficial Owner may have under the Rules, Bye Laws and Regulations of the respective Depository in which the demat account is opened and circulars/notices issued there under or Rules and Regulations of SEBI.
- 27. The provisions of this document shall always be subject to Government notification, any rules, regulations, guidelines and circulars/ notices issued by SEBI and Rules, Regulations and Bye-laws of the relevant Depository, where the Beneficial Owner maintains his/ her account, that may be in force from time to time.
- 28 The Beneficial Owner and the DP shall abide by the arbitration and conciliation procedure prescribed under the Bye-laws of the depository and that such procedure shall be applicable to any disputes between the DP and the Beneficial Owner.
- 29. Words and expressions which are used in this document but which are not defined herein shall unless the context otherwise requires, have the same meanings as assigned thereto in the Rules, Bye-laws and Regulations and circulars/notices issued there under by the depository and /or SEBI
- 30. Any changes in the rights and obligations which are specified by SEBI/Depositories shall also be brought to the notice of the clients at once.
- 31. If the rights and obligations of the parties hereto are altered by virtue of change in Rules and regulations of SEBI or Bye-laws, Rules and Regulations of the relevant Depository, where the Beneficial Owner maintains his/her account, such changes shall be deemed to have been incorporated herein in modification of the rights and obligations of the parties mentioned in this document.

#### \*\*\*\*\*\*

#### Signature

Sole / First Holder



# Janata Sahakari Bank Ltd., Pune (Multistate Scheduled Bank)

DPID : IN 13014200

Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. Phone: 020 - 24431014 / 15 / 16

E-mail : depository@janatabankpune.com



# Schedule of Charges w.e.f. 1<sup>st</sup> July 2015

Sr. No.	Particulars	New Charges
1.	Statutory Charges at the time of	Nil
	Account Opening	
2.	Advance / Deposit	Nil
3.	Account Maintenance	Individual : Rs. 300/- P.A. Plus Service Tax
		For Corporate & Clearing Member Rs. 1000/- P.A. Plus S. Tax
4.	Demat	Per Certificate Rs. 2/- + Rs. 30/-
		(Processing & Courier Charges)
5.	Remat	Rs. 30/- Per Instruction
6.	Transaction (Debit)	Upto Rs. 2 Lac Rs. 20/- per entry and above Rs. 2 Lac 0.035% of Market Value per entry
		Rs. 10/- Flat
7.	Pledge Creation	Rs. 50/- Per Instruction
8.	Pledge Creation Confirmation	Rs. 50/- Per Instruction
9.	Pledge Invocation	Rs. 50/- Per Instruction
10.	Failed Instruction Charges	Rs. 25/- Per Instruction
11.	Other Charges	Urgent Entry Rs. 50/- Demat Rejection Rs.25/- per Entry

• Service Tax is applicable for all above charges.

- Statutory charges if applicable will be charged as per guidelines of Regulatory Authority.
- Please maintain minimum balance in you bank account as applicable to debit such Charges. (Saving Bank A/c. Rs. 2000/- Current A/c. Rs. 3000/-)

### **Standing Instruction**

I / We hereby authorize Janata Bank, Pune to debit depository charges of my / our Demat A/c. No	

to my / our Saving Bank / Current / Cash Credit Account No. ..... with your

...... Branch. Any charges\* in the above mentioned schedule of charges will be binding to me / us.

Full Sign. of 1st Holder	Full Sign. of 2nd Holder	Full Sign. of 3rd Holder
Abbreviation of charges printed in Pa	ss-Book particulars	
MNT - Yearly Maintenance Charges	\TXN - Transaction Chgs.	\ DMC - Demateralisation Chgs.
PLCN - Pledge Creation	\ PLCL - Pledge Closure	\ DREJ - Demat Rejection
STCH - Adhoc Stmt Chgs.	\ STAX - Service Tax	\ EMNt - Yearly
* Bank hold the right to change the schedule of	charges with prior general notice.	



# JANATA SAHAKARI BANK LTD., PUNE. (MULTISTATE SCHEDULED BANK)

DEPOSITORY CELL (NSDL & CDSL) [NSDL DPID-IN 300280] [CDSL DPID 13014200] Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. **Phone :** 020 - 24431014 / 15 / 16 **Fax :** 020 - 24521182 **E-mail :** depository@janatabankpune.com

### Annexure - J PART I - KNOW YOUR CLIENT (KYC) APPLICATION FORM (For Individuals)

Please fill this form in ENGLISH and in BLOCK LETTERS

FIE		I III ENGL	1011	anu i		JUKI		5										
Α.	IDENTITY DET	TAILS													Pho	otogra	ph	
1	Name of the Applic	cant												Pl Pa	ease at ssport s	ffix you size Ph	ir recent iotograp	۱
2	Father's / Husband	d's Name														Sigi F	nature A Photogra	ph
3	a) Gender	Male Female	, k	o) Ma	rital Sta	itus	Single		c) Date of	Birth								
4	a) Nationality	Indian Other (Please spec	cify,				)	a)	Status		Non	Res	Indiv ident Natior	1				
5	a) PAN				b) A	adhaar	· Number, if	any	/									
6	Specify the proof c	of identity sub	omitte	d		PAN Any		se s	pecify;					 				)
В.	ADDRESS DE	TAILS																
1	Residence / Corre Address	espondence			own/Vil		e Address			PIN				, <u>,</u> ,				_
				State						Cour	ntry							
2	Specify the proof correspondence		ubmitt	ed for	Reside	ence /												
				Tel. (C	Off.)					Tel. (	Res.)							
3	Contact Details			Fax N	lo. :					Mobi	le No							
				Email	ID													
4	Permanent Addre from above. Mana Non-Resident App specify overseas a	latory for plicant to		Cit+ //T			1							 				
				-	own/Vil	lage				PIN		+						-
				State						Cour	ntry							

I hereby declare that the details furnished above are true and correct to the best of my knowl inform you of any changes therein, immediately. In case any of the above information is foun misrepresenting, I am aware that I may be held liable for it.	0			or	
Signature of the Applicant	Date				

		FOR OFFICE USE ONLY	
Sr. No.	Pa	articulars	
1		Originals verified and Self-Attested Document copies received	
	In-P	Person-Verification (IPV) details :	-
	a)	Name of the person doing IPV	
2	b)	Designation	
	C)	Name of Organization	
	d)	Signature	
	e)	Date	
1	-	gnature of the I Signatory	
Date		Seal/Stamp of the intermediary	



## Janata Sahakari Bank Ltd., Pune (Multistate Scheduled Bank)

Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. **Phone :** 020 - 24431014 / 15 / 16 **E-mail :** depository@janatabankpune.com

#### FATCA/CRS Declaration For Individuals Date : CDSL - DP ID Client ID 1 3 0 1 4 2 0 0 NSDL - DP ID Client ID L 2 Ν 3 0 0 8 0 Sr. No. 1st Holder 2nd Holder Details 3rd Holder 1. Name 2. PAN No. 3. Are You US Person Yes / No 4. Country of Birth India US Other Place of Birth 5. City/Town (If Other than India) Source of Wealth 6. Salary Business Gift Ancestral Property **Rental Income** Prize Money Royalty Others Yes / No 7. If your country of Tax Residency Other than India If 'Yes' please specify the details of all countries where you hold tax residency and its Tax identification Number & Type. Sr. No. Details 1st Holder 2nd Holder 3rd Holder 1. Country of Residence For Tax Purpose (Other than India) # Tax Identification No. (US TIN) or Equivalent (Other) 2. 3. Identification Type

# To include all countries other than India, where investor is Citizen/Resident/Green Card Holder/Tax Resident in those respective countries especially of USA

**Declaration :** 

1. I acknowledge and confirm that the information provided above is true and correct to the best of my knowledge and belief correct and complete. In case any of the above specified information is found to be false or untrue or misleading or misrepresenting, I/am aware that I may liable for it. In case of any changes in the above given status on a future date, I undertake to inform Janata Sahakari Bank Ltd., Pune the same within 30 Days.

 I agree that if I/am a U.S. person or tax resident of a reportable foreign jurisdiction (other that U.S.) requiring reporting under FATCA/CRS or any other Law, my account details, as required under inter governmental agreement (IGA)/Multilateral competent authority agreement (MCAA) Signed by Indian government, Would be reported by Janata Sahakari Bank Ltd., Pune to the relevant Tax Authority.

3.	• •	f Birth is US, I/am providing a certificate for not having such a certificate despite r		• /
	changes, upda	ize you to disclose, share, remit in any fo tes to such information as and when pi employees / RTAs ('the Authorized Parti	rovided by me to Mutual Funds, its Spo	onsor, Asset Management Company,
Lo	gin ID :			
	wherever it is le to share the giv purposes. I also	ot limited to the Financial Intelligence gally required and other investigation ag ren information to other SEBI Registere o undertake to keep you informed in wri- to provide any other additional informati	gencies without any obligation of advisin d Intermediaries to facilitate single subn iting about any changes / modification t	g me of the same. Further, I authorize nission / updation & for other relevant
		Sole/First Holder	Second Holder	Third Holder
SI	GNATURE			
Not 1.	es : Who is US pers	on ?		
		duals, U.S. person means a citizen or R United States, Born outside the unite		
2.	Who is a reporta	able person (non US) under common rep	porting standards (CRS)?	
	Under common	reporting standards (CRS), Reportable	person means tax resident of a reportab	le foreign jurisdiction other than US
3.		e collected if customer's Country of birth		Sperson
		relinquishment of citizenship (loss of nat ion for stating reason for not having such		tizenship: Or
		ion for stating reasons for not obtaining L		
4.	MF transactions permitted by AN	s will be permitted to clients/joint holders ⁄ICs.	in new folios after reviewing this declara	ition and existing KYC data and only if
5.	beneficial own sought either a information on advisor. Should Towards compl the purpose of domestic or ove	iance with tax information sharing laws er information and certain certifications at the time of account opening or any your account with relevant tax authoritie t there be any change in any information iance with such laws, we may also be rea- <sup>c</sup> ensuring appropriate withholding form erseas regulators/tax authorities, we mand your account(s).	s and documentation from our account time subsequently. In certain circums s. If you have any questions about your to provided by you, please ensure you ac quired to provide information to any institu- n the account or any proceeds in relation	tholders. Such information may be tances we may be obliged to share tax residency, please contact your tax dvise us promptly, i.e., within 30 days. tutions such as withholding agents for tion thereto. As may be required by

If any controlling person of the entity is a citizen or resident or green card holder of outside India, please include all such foreign country information field along with the relevant Tax Identification Number.

Also note that you may receive more than one request to provide this information, if you have multiple relationships with us or our group entities. Therefore it is important that you respond to our request, even if you believe that you have already provided this information earlier

Please note that above information is provided only for quick reference to customer. You are requested to refer Rule 114F, 114G and 114H of Income-tax Rules, 1962 consult a legal/tax advisor for any clarification.



# Janata Sahakari Bank Ltd., Pune (Multistate Scheduled Bank) DEPOSITORY CELL : NSDL DPID-IN 300280 CDSL DPID 13014200

Bharat Bhavan, 1360, Shukrawar Peth, Behind Saraswati Prashala, Bajirao Road, Pune - 411 002. Phone : 020 - 24431014 / 15 / 16, 24521181 to 85 E-mail : depository@janatabankpune.com www.janatabankpune.com

#### CENTRAL KYC REGISTRY | Know Your Customer (KYC) Application Form | Individual

#### Important Instructions:

at the end.

- A) Fields marked with '\*' are mandatory fields.
- B) Please fill the form in English and in BLOCK letters.

C) Please fill the date in DD-MM-YYYY format.

D) Please read section wise detailed guidelines / instructions

E) List of State / U.T code as per Indian Motor Vehicle Act, 1988 is available at the end. F) List of two character ISO 3166 country codes is available at the end.

G) KYC number of applicant is mandatory for update application.



H) For particular section update, please tick (  $\checkmark$  )in the box available before the section number and strike off the sections not required to be updated.

Prooffice use only Application Type* Ivenue   (Application Type* Ivenue (Mandatory or XYau)   (Personal load by financial institution) XYau manual institution Symathy institution   I PERSONAL DETAILS (Personal load by financial institution A at the end)   Marken Name ('Same as 10 proof) First Name Midde Name Lat Name   Marken Name ('Same as 10 proof) First Name Midde Name Lat Name   Marken Name ('Same as 10 proof) First Name Midde Name Lat Name   Calcon Type* First Name Midde Name Lat Name   Pather / Spouse Name* Internation Others   Calcon Shuth* Person of Indian Orgin Person of Indian Orgin   Calcon Type* Service () Private Sector Public Sector   Person of Indian Orgin Saif Employed Bourder Headewide   Date of Justification Number or equipant National Orgin Saif Employed   Calcon Type* Secrice () Private Sector Government Sector ()   Person of Indian Orgin Saif Employed Bourder ()   Date of Justification on Person of Indian Orgin Saif Employed   Calcon State Sector () Private Sector Public Sector Government Sector ()   Pather Indian Orgin Saif Employed Bourder ()   Pather Indian Orgin Saif Employed Bourder ()   Calcon State Sector () Private Sector () Bourder ()   Calcon Sector () Pashor Indian Orgin   Saif Endification Number Bourder () <td< th=""></td<>
Account Type*       Normal       Simplified (for low risk customers)       Small         I. PERSONAL DETALIS (Please refer instruction A at the ont)       Prefix       First Name       Middle Name       Last Name         Name* (Same as ID proof)       Prefix       First Name       Middle Name       Last Name         Name* (Same as ID proof)       Prefix       First Name       Middle Name       Last Name         Maiden Name (If any)       Prefix       Client ID No.:       Prefix       Prefix         Called Name*       Prefix       Prefix       Prefix       Prefix         Maital Situs*       Married       Unmarried       Others       Prefix         Maital Situs*       Resident Indian       Others (ISO 3166 Country Code)       Prefix       Prefix         Coupation Type*       Schorica (Private Sector Others (Professional Bebusiness)       Public Sector       Government Sactor)       Public Sector         ODITIONAL DETALS RECOURCE OF CRA TAVENPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer Instruction B at the end)       Prefix         ADDITIONAL DETALS RECOURCE/ Mandatory only if section 2 is ficked)       ISO 3166 Country Code of Jurisdiction of Residence*       Prefix         Place / City of Bin*       Iso 3166 Country Code of Jurisdiction of Residence*       Prefix       Prefix       Prefix
I. PERSONAL DETAILS (Please refer instruction A at the end)  Perfix First Name Hiddle Name Last Name Last Name Last Name Hiddle Name Last Name Last Name Hiddle Name Last Name Hiddle Name Last Name Hiddle Name Last Name Hiddle Name Hiddle Name Last Name Hiddle Name Hid
Profix       First Name       Middle Name       Last Name         Name* (Same as ID prof)
Name* (Same as ID proof)   Maiden Name (If ary?)   Father / Spouse Name*   Others Name*   Date of Birth*   Coldard*   M- Male   F- Formale   T-Transgendor   Marital Status*   Resident Individual   Person of Indian Origin   Occupation Type*   S-Service ()   Private Sector   D-Others ()   Profile   B-Business   X- Not Categorised
Maiden Name (If any') Father / Spouse Name' Mother Name ' Date of Bith* Gender' M- Male F- Female T-Transgender Marital Status* Married Unmarried Unmarried Others Citizenship* IN- Indian Others Citizenship* IN- Indian Others Citizenship* Resident Individual Others Citizenship* Comparison Comparison Service Person of Indian Origin Cocupation Type* S-Service Professional Person of Indian Origin Cocupation Type* S-Service S-Origin Mathetic Sector
Father / Spouse Name*
Mother Name* Date of Birth* Date of Da
Date of Birth* Gender* M- Male F- Female T-Transgender Marital Status* Maried Onnarried Others (ISO 3166 Country Code Foreign National Person of Indian Origin Occupation Type* S- Service ( Private Sector Public Sector B-Business N- Not Categorised N- Not Categorise N- Not Cate
Gender*       M- Male       F- Female       T-Transgender         Marital Status*       Married       Unmarried       Others         Citizenship*       IN- Indian       Others (ISO 3166 Country Code ])       Image: Comparison of Indian Origin         Occupation Type*       Selection Individual       Non Resident Individual       Person of Indian Origin         Occupation Type*       Selection (Private Sector B-Business)       Public Sector G-Others (IProfessional B-Business)       Selef Employed       Retired       Housewife       Student)         D-Dothers (IProfessional B-Business)       Selection of Resident Individual Sector Categorised       Image: Comparison of Indian Origin       Image: Comparison of Indian Origin         ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked)       ISO 3166 Country Code of Jurisdiction of Residence*       Image: Comparison of Indian Origin       Image: Comparison of Indian Origin         Solo 3166 Country Code of Jurisdiction of Residence*       ISO 3166 Country Code of Birth*       ISO 3166 Country Code of Birth*       ISO 3166 Country Code of Birth*       Image: Comparison of Indian Origin         Clear of the following Proof of Identity/Poll needs to be submitted)       A- Passport Number       Passport Expiry Date       Image: Pol V V V         B- Voter ID Card       Image: Pol V V V V       Image: Pol
Gender*       M- Male       P- Female       T-Transgender         Marital Status*       Married       Ummarried       Others         Citizenship*       IN- Indian       Others (ISO 3166 Country Code )          Residential Status*       Resident Individual       Non Resident Indian           Occupation Type*       Service ()       Private Sector       Public Sector       Government Sector )           0-Others ()       Professional       B-Business       Self Employed       Retired       Housewife       Student)         Solutry Code of Jurisdiction of Residence*       Studentification Number or equivalent (If issued by jurisdiction)*       ISO 3166 Country Code of Birth*       ISO 3166 Country Code of Self Employed       Bell Self Employed       Student)       Self Employed       Student) <t< td=""></t<>
Citizenship* IN- Indian Others (ISO 3166 Country Code )   Residential Status* Resident Individual Non Resident Indian   Person of Indian Origin Occupation Type* Sestrice (Private Sector   O-Others (Private Sector Public Sector Government Sector)   O-Others (Private Sector Public Sector Government Sector)   O-Others (Private Sector Self Employed Retired   B-Business X. Not Categorised Retired   X. Not Categorised Self Employed of Between the end   ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked) ISO 3166 Country Code of Jurisdiction of Residence*    ISO 3166 Country Code of Jurisdiction of Residence*    Tax Identification Number or equivalent (If issued by jurisdiction)* Place / City of Birth*    ISO 3166 Country Code of Identity/PolJ needs to be submitted)   A- Passport Number   B- Voter ID Card   B- Voter ID Card   D- Driving Licence   D- Driving Licence   D- Driving Licence   ISO 3166 Measures Account - Document Type code   Identification Number   C- PAN Card   C- PAN Card   D- Driving Licence   D- Driving Licence   D- Driving Licence   S- Simplified Measures Account - Document Type code   Identification Number   A- PROOF OF ADDRESS (PoA)*
Residential Status*       Resident Individual       Non Resident Indian       Person of Indian Origin         Occupation Type*       Service (       Private Sector       Public Sector       Government Sector )       Bebusiness         B-Business       X- Not Categorised       Self Employed       Retired       Housewife       Student)         Definition       Driving Licence       Driving Licence Expiry Date       Passport
Groupation Type* Foreign National   Occupation Type* S-Service (   Private Sector Public Sector   B-Business Self Employed   A- Not Categorised      Citty of Birth*   Sol 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (f issued by jurisdiction)*   Place / City of Birth*   Sol 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (f issued by jurisdiction)*   Place / City of Birth*   Passport Expiry Date   O- Triving Licence   D- Driving Licence   D- Driving Licence   C - PAN Card   D- Driving Licence   C - V Y Y   Sol Simplified Measures Account - Document Type code   Identification Number   L - NOCO OF ADDRESS (POA)*
Groupation Type* Foreign National   Occupation Type* S-Service (   Private Sector Public Sector   B-Business Self Employed   A- Not Categorised      Citty of Birth*   Sol 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (f issued by jurisdiction)*   Place / City of Birth*   Sol 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (f issued by jurisdiction)*   Place / City of Birth*   Passport Expiry Date   O- Triving Licence   D- Driving Licence   D- Driving Licence   C - PAN Card   D- Driving Licence   C - V Y Y   Sol Simplified Measures Account - Document Type code   Identification Number   L - NOCO OF ADDRESS (POA)*
O-Others ( Professional B-Business   B-Business   X- Not Categorised     Image: Control Categorised     ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked)     ISO 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (If issued by jurisdiction)*     Place / City of Birth*     Image: Control Categorised     Certified copy of any one of the following Proof of Identity/Poll needs to be submitted)     Control Card     Place / City of Birth*     Image: Control Card     Passport Expiry Date   D- Driving Licence   D- Driving Licence   D- Driving Licence   D- Driving Licence   Control Card   S- Simplified Measures Account - Document Type code   Identification Number   Image: Control Categorised     Image: Control Categorised     Categorised     Image: Control Categorised
B-Business Signature / Tump Impression     2. TICK IF APPLICABLE RESIDENCE FOR TAX PURPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer instruction B at the end)     ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked)   ISO 3166 Country Code of Jurisdiction of Residence*   Tax Identification Number or equivalent (If issued by jurisdiction)*   Place / City of Birth*   ISO 3166 Country Code of IDENTITY (Pol)* (Please refer instruction C at the end)   (Certified copy of any one of the following Proof of Identity/Pol] needs to be submitted)   A - Passport Number   Passport Repring Date   Passport Repring Dat
A. Not Categorised
2. TICK IF APPLICABLE       RESIDENCE FOR TAX PURPOSES IN JURISDICTION(S) OUTSIDE INDIA (Please refer instruction B at the end)         ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked)       ISO 3166 Country Code of Jurisdiction of Residence*         ISO 3166 Country Code of Jurisdiction of Residence*       ISO 3166 Country Code of Birth*         ISO 3166 Country Code of Jurisdiction of Residence*       ISO 3166 Country Code of Birth*         ISO 3166 Country Code of Birth*       ISO 3166 Country Code of Birth*         ISO 3000 F IDENTITY (Pol)* (Please refer instruction C at the end)       ISO 3166 Country Code of Birth*         (Certified copy of any one of the following Proof of Identity[Pol] needs to be submitted)       Passport Expiry Date       ISO = 100 - 100 + 100
ADDITIONAL DETAILS REQUIRED* (Mandatory only if section 2 is ticked) ISO 3166 Country Code of Jurisdiction of Residence* Tax Identification Number or equivalent (If issued by jurisdiction)* Place / City of Birth*
ISO 3166 Country Code of Jurisdiction of Residence* Tax Identification Number or equivalent (If issued by jurisdiction)* Place / City of Birth* ISO 3166 Country Code of Birth* ISO 3166 Count
Tax Identification Number or equivalent (If issued by jurisdiction)*   Place / City of Birth*   ISO 3166 Country Code of Birth*   (Certified copy of any one of the following Proof of Identity[PoI] needs to be submitted)   (Certified copy of any one of the following Proof of Identity[PoI] needs to be submitted)   A - Passport Number   B - Voter ID Card   C - PAN Card   D - Driving Licence   D - Driving Licence   E - UID (Aadhaar)   F - NREGA Job Card   Z - Others (any document notified by the central government)   Identification Number   S - Simplified Measures Account - Document Type code   Identification Number   4. PROOF OF ADDRESS (PoA)*
Place / City of Birth*       ISO 3166 Country Code of Birth*         3. PROOF OF IDENTITY (Pol)* (Please refer instruction C at the end)         (Certified copy of any one of the following Proof of Identity[Pol] needs to be submitted)         A - Passport Number       Passport Expiry Date         B- Voter ID Card       D - M M - Y Y Y         C - PAN Card       D - Driving Licence         D - Driving Licence       D - M M - Y Y Y         E- UID (Aadhaar)       D - M M - Y Y Y         S - Simplified Measures Account - Document Type code       Identification Number         4. PROOF OF ADDRESS (PoA)*       Identification D at the end)
3. PROOF OF IDENTITY (Pol)* (Please refer instruction C at the end)     (Certified copy of any one of the following Proof of Identity[Pol] needs to be submitted)     A- Passport Number   B- Voter ID Card   C- PAN Card   D- Driving Licence   D- Driving Licence   D- Driving Licence   D- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code     Identification Number
(Certified copy of any one of the following Proof of Identity[Pol] needs to be submitted)         A - Passport Number       Passport Expiry Date         B - Voter ID Card       Passport Expiry Date         C - PAN Card       Priving Licence         D - Driving Licence       Priving Licence Expiry Date         F - NREGA Job Card       Passport Expiry Date         Z - Others (any document notified by the central government)       Identification Number         S - Simplified Measures Account - Document Type code       Identification Number         4. PROOF OF ADDRESS (PoA)*
A- Passport Number   B- Voter ID Card   C- PAN Card   D- Driving Licence   D- Driving Licence   E- UID (Aadhaar)   F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number   Identification Number
A- Passport Number   B- Voter ID Card   C- PAN Card   D- Driving Licence   D- Driving Licence   E- UID (Aadhaar)   F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number   Identification Number
<ul> <li>C- PAN Card</li> <li>D- Driving Licence</li> <li>E- UID (Aadhaar)</li> <li>F- NREGA Job Card</li> <li>Z- Others (any document notified by the central government)</li> <li>S- Simplified Measures Account - Document Type code</li> <li>Identification Number</li> </ul>
D- Driving Licence   E- UID (Aadhaar)   F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number   Identification Number
E- UID (Aadhaar)   F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number
E- UID (Aadhaar)   F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number
F- NREGA Job Card   Z- Others (any document notified by the central government)   Identification Number   S- Simplified Measures Account - Document Type code   Identification Number     I
Z- Others (any document notified by the central government)   S- Simplified Measures Account - Document Type code   Identification Number     Identification Number <
S- Simplified Measures Account - Document Type code       Identification Number         4. PROOF OF ADDRESS (PoA)*         4.1 CURRENT / PERMANENT / OVERSEAS ADDRESS DETAILS (Please see instruction D at the end)
PROOF OF ADDRESS (PoA)*     4.1 CURRENT / PERMANENT / OVERSEAS ADDRESS DETAILS (Please see instruction <b>D</b> at the end)
4.1 CURRENT / PERMANENT / OVERSEAS ADDRESS DETAILS (Please see instruction <b>D</b> at the end)
(Certified copy of <u>any one</u> of the following Proof of Address [POA] fleeds to be submitted)
Address Type*       Residential / Business       Residential       Business       Registered Office       Unspecified
Proof of Address*       Passport       Driving Licence       UID (Aadhaar)         Voter Identity Card       NREGA Job Card       Others       Image: Specify and the specific and t
Simplified Measures Account - Document Type code
Address
Line 1*
Line 2 Line 3

<ul> <li>4.2 CORRESPONDENCE / LOCAL ADDRESS DETAILS * (Please see instruction E at the end)</li> <li>Same as Current / Permanent / Overseas Address details (In case of multiple correspondence / local addresses, please fill 'Annexure A1')</li> </ul>																									
Line 1*																						_			
Line 2																									
Line 3															-		'n / V	-							
District*				Pir	ı / Pos	t Cod	le*					State	e/U	.T Co	ode	*		15	so :	3166	6 Co	untry	у Со	de*	
	RESS IN THE J					PPLIC	ANT I	_												licab	le if s	sectio	on 2 i	s ticke	ed)
	Current / Perm	anent / Ove	rseas Ado	ress de	tails				Sar	me as	Corre	espon	denc	e / Lo	ocal	Add	ress c	details	s						
Line 1*													_						_	_		_	$\square$		
Line 2																				_		_			
Line 3														City	y / ٦	Towr	n / Vi	-							
State*									ZIP	/ Po	st Co	de*						IS	О3	166	Cοι	intry	Coc	le*	
5. CONTACT DETAILS (All communications will be sent on provided Mobile no. / Email-ID) (Please refer instruction F at the end)																									
Tel. (Off)		_			Te	I. (Re	s)		<u> </u>	_						Mob	ile		1-6						
FAX		_			En	nail ID																Ť			
				and of or	ditional	rolato	d nora	ono ni	0000	fill (Am	POVUR	D1')			for in	notru	otion (	C of th		ad)					
6. DETAILS OF RELATED PERSON (In case of additional related persons, please fill 'Annexure B1') (please refer instruction G at the end)     Addition of Related Person Deletion of Related Person (if available*)																									
Related Perso	on Type*	Guard	lian of Mi	nor			Assig	nee				Auth	horiz	ed R	epre	esen	tative	;							
		Prefix			First Na	me						Middl	e Na	me							Las	st Na	me		
Name*																									
		(If KYC nເ	umber and	name a	re provid	ded, be	elow de	etails c	of sect	tion 6	are op	tional)	)												
PROOF O	F IDENTITY [Po	] OF RELAT	ED PERS	ON* (Pl	ease se	e instru	uction	( <b>H</b> ) at t	the er	nd)															
🗌 A- Passp	ort Number										Pa	sspo	ort E	xpiry	Da	te		D	D	IVI	M	- Y	Y	YY	
B- Voter	ID Card																								4
C- PAN (																									
_											_				_							_			1
D- Drivin											Dr	iving	LICE	ence	Ext	oiry	Date	D	D	W	M	- <u> </u> Y	Y	YY	
🗌 E- UID (A	Aadhaar)																								
□ F- NREG	GA Job Card																								
Z- Others	s (any docume	nt notified b	y the cent	ral gove	ernmen	t)						I	dent	tifica	tion	Nu	mber	•							
S- Simplified Measures Account       - Document Type code       Identification Number																									
7. REMA	RKS (If any)																								
																						-			
9 ADDI			· · · ·																						
	ICANT DEC			prrect to th	e best of	mv kno	wledae	and be	lief and	llunde	ertake to	inform	vou of	f anv ch	nange	s									
	diately. In case any o																								
I hereby conse	ent to receiving infor	mation from Cer	itral KYC Rer	istry throu	ah SMS/F	mail on	the abo	ve regist	ered n	umber/e	mail ad	dress													
I hereby consent to receiving information from Central KYC Registry through SMS/Email on the above registered number/email address.  Date: D D - M M - Y Y Y Y Place: Signature / Thumb Impression of Applicant												t													
9. ATTESTATION / FOR OFFICE USE ONLY																									
Documents	Received	Certified	Copies																						
KYC VERIFICATION CARRIED OUT BY																									
Date	D	D - M M		YY					Na	ame															
Emp. Name									Co	ode															
Emp. Code																									
Emp. Design	ation																								
Emp. Branch																									
[Employee Signature]																									